

Cyngor Cymuned Llangynin Community Council

Eithinduo, Llangynin, St Clears SA33 4LB

01994448876

clerk@llangynincc.co.uk

Notice of Meeting

I hereby summon you to attend the Annual meeting of
Llangynin Community Council to be held in

Bryn Chapel Hall, Llangynin

on **Tuesday 14 May 2024 at 7.00pm**

Clerk

9 May 2024

Public participation: an opportunity for members of the public to ask questions and make representations about any item of business to be transacted during the meeting and which is open for public discussion. Confidential items of business are excluded.

AGENDA

1. Apologies for absence and resignations.
2. To receive the Chairman's report for the 2023/24 civic year.
3. To appoint a Chairman for civic year 2024/25.
4. To appoint a Vice-chairman for civic year 2024/25.
5. To receive a report on the Council's financial position for the year ending 31 March 2024 and to approve the paperwork for the external audit.
6. To consider the Standing Orders.
7. To consider the Financial Regulations
8. To consider the Code of Conduct.
9. To appoint representatives to outside bodies.
10. To confirm dates of the meetings of Council for the 2024/25 civic year.
11. Any other matters related to the Annual Meeting.

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Notice of Meeting

I hereby summon you to attend a meeting of
Llangynin Community Council to be held in
Bryn Chapel Hall, Llangynin

On Tuesday 14 May 2024 immediately following the Annual meeting.

Clerk
9 May 2024

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BUSINESS

- 1. Apologies for absence.**
- 2. Declarations of interest.**
- 3. To consider application for co-option onto the community council**
- 4. To confirm and sign the minutes of the meetings of the Community Council held on 14 November 2023 (carried forward due to lack of sufficient numbers of councillors attending meetings of January and March 2024) and the meeting held on 12 March 2024.**
- 5. Existing business:**
 - 5.1. Llangynin Park** – current position including updated estimate on potential cost and figures for disbursements.
 - 5.2. Light at Lleifor** – update if any.
 - 5.3. Letter re traffic damage to road and to village signs** – update, if any.
 - 5.4. Update on position re financial assistance for the benefit of the community** – in respect of Bryn Hall upgrade (noting grant application letter submitted and electrician's invoice to Bryn Hall) and community coffee morning. Financial year ending 31 March 2024 position and current financial year.
 - 5.5. Replacement of stiles with stock proof gates** – current position.
- 6. New Business**
 - 6.1. Repairs to bench by bus stop**
 - 6.2. Request by member of the public for a dog poo bin** at the Llanboidy end of the village.
- 7. County Councillor's Report**

8. **Clerk's Report and correspondence not otherwise covered in the agenda.**

9. **Consideration of Risk Register** – review of current and and consideration of any updates required.

10. **Planning matters** – if any.

11. Finance and Payments (Contractual and invoiced).

11.1. Budget monitoring – year and and new year start. Bank balances current account £6525.22 as at 3 May. This figure taking into account receipt of first tranche of precept sum of £3033.34 in the new financial year and payment of clerk's April wages and grant sum in respect of electrical works at Bryn Hall. End of year balance £5830.40. Instant access savings account £5179.70.

11.2. Confirming that Clerk will continue to be paid on monthly basis with confirmation of payments at meeting to continue.

11.3. Confirmation that Urdd Gobaith payment addressed at 9.4 of the minutes of the March 2024 meeting was made.

11.4. Confirmation of payments:

11.4.1. Footway Lighting Charge referred to at the last minutes at 9.6 arrived after the meeting, requiring payment in 30 days. Paid in accordance with the Financial Regulations on 2 April 2024.

11.5. Confirmation of payment of clerk's wages monthly (and HMRC) in March and April 2024.

11.6. Payments for authorisation:

11.6.1. One Voice Wales – membership 24-25 - £53

11.6.2. Fees of the internal auditor – estimated for agenda purposes at £81 including VAT, invoice to be available at meeting.

11.6.3. Hall hire for coffee morning in March 2024 - £20.

11.6.4. Hall hire for Community Council meeting May 2024 - £20.

11.6.5. Prospective figure for costs on account for JCP solicitors – tba.

11.7. Noting that ICO DD payment of £35 will be collected on or about 17 May 2022.

12. Date of next meeting.