

**Minutes of the meeting of the Meeting of Llangynin Community Council
Bryn Chapel Hall, Llangynin
Tuesday 8 September 2026 – 7pm**

Present : Councillors Les Murphy, Caroline Jones, Phillip Morgan, County Councillor Dorian Phillips

In the Chair - Councillor Caroline Jones

1. **Apologies for Absence** – Cllr Davies due to the recent birth of his daughter (members noting congratulations to the family). Cllr Ramruttun and Cllr Bulford.
2. **Declarations of Interest** - Cllr Jones declaring a personal interest in respect of all and any matters concerning the Bryn Chapel Hall (of which she is a trustee and the Chairman) and in respect of the matter at item 4.2 as her house is one of those affected.
3. **Minutes of the annual and normal meetings held on 14 July 2026**

The Clerk had requested that a slight clarifying amendment be made, as she had overlooked to note in the minutes the amount of the grant application sought by the 60 plus group. She had proposed the clarifying amendment and it was **RESOLVED** that with the additional words added the minutes of the meeting of the council held on 14 July 2026 be approved and signed as correct record. Proposed by Cllr Morgan and seconded by Cllr Jones.

4. **Existing business:**

- 4.1. **Llangynin Park** – Noting that this item on the agenda is linked with item 5.4. Noting that the community council had sought the permission of the trustees to pay for a new baby swing in the park. Noting that the trustees of the park had written to the community council on 2 September 2026 stating:

- 4.1.1. their refusal to allow the installation of any additional equipment;
- 4.1.2. that they would close the park at the end of November if “insufficient progress” had been by the County Council on the outstanding matters between those parties;
- 4.1.3. that they would otherwise close the park at the end of February 2027 if the transfer of the remaining park area was not completed.

The members noting that resolution of the location and consequent rights relating to the siting of the County Council septic tank in the park area some time back in the 1980s or 90s was between the trustees and the County Council. It was understood that the matter currently lay with the Housing Department, over which the community council has no influence. It was considered by the members that if the Trustees did close the park, it must be in accordance with the wording of the Trust Deed that governed their responsibilities. Members will continue to monitor the position and liaise with County Councillor Phillips. As minuted at prior meetings, the members will not incur further legal fees at this point as all spending is from precept funding which is from the community and is to be used with appropriate care.

- 4.2. **traffic damage, village signs, speeding and road safety** – The speed notification sign at the south of the village is still not working. GoSafe had been in attendance again since the last meeting. It was noted by the members that there had been a weekend of speeding through the village by tractors and trailers transporting maize. As to the draft letter prepared by the clerk in respect of the speed limit at the New House Garage bend, it had been drafted and approved and would now be sent as per the July minutes.
- 4.3. **potential “buddy” or “point of contact” scheme in the community including community map** – the members noting that matters had progressed and the first level of Safeguarding training had been provided earlier that evening to two members and the clerk (to be added to the Training Plan). This had been provided without charge by CAVS. A set of rules for the proposed scheme was to be drafted and the members would reflect in the light of that on whether more extensive Safeguarding training would be required. The members went on to consider the community map and add in a number of properties that had previously been omitted. The map will be updated ready for printing up.
- 4.4. **Consideration of whether there is potential to acquire a bus stop shelter in the village.** – the meeting had taken place on 10 August 2026. County Cllr Phillips, Cllr Morgan and Cllr

Murphy reported that it had been positive. The County Council were happy that the proposed location was suitable for a bus shelter. It had to be 500mm away from the curb edge and give a clearance of 1.5 m from the wall behind. The installer would require a Highways licence. More research was required to find a suitable installer and consider the type of shelter that would provide the necessary shelter but at an affordable price. The current best estimate for the purchase and installation was around £3.5- 4k.

- 4.5. **Request for financial support by Bryn Chapel Hall** – no further update.
- 4.6. **Dog fouling** on no through road – further discussion on the tone and style of the notice. It was noted that during the hot summer weather the ground was too hard to knock in posts. A revised design will be circulated and laminated for use.
- 4.7. **Mending the baby swing** in the park – given the terms of matters recorded at para 4.1, the clerk will update the member of public and the matter off the agenda.
- 4.8. **Purchase of a council owned lap top** for the use of the clerk –the clerk confirmed that an account had been established to allow the purchase to be undertaken. Her research suggested that 8GB of RAM and 256GB of memory would be sufficient for the clerk's tasks, given that there was cloud back up. Clerk to proceed with purchase which is to be added to the list of items approved below.

5. New Business

- 5.1. Consideration of whether the community can obtain a clear **explanation from Dwr Cymru** on the reasons for the loss of water during July and August – Cllr Phillips confirmed that he and Ann Davies MP would be meeting with Dwr Cymru on either 29 or 30 September. Members discussed the very confused picture across the community with wide variation in those seeing cuts or pressure loss. There also had been mixed messages in terms of the location of the leak and/or the need to change a valve. Members hoped that the meeting might result in a better understanding of whether infrastructure decay was responsible – so that those in the community can better plan for any future occurrences. Cllr Phillips would update after the his meeting.
- 5.2. Consideration of whether to enquire about hosting a screening of the People's Emergency Briefing in the village and/or general consideration of community resilience – Members discussed the national government lists of basic items that households might keep to be better prepared for emergency situations. Members noted the current warnings in place for this winter in terms of heavy rainfall and storms. It was agreed that the community council would promote the national government lists of items to store. In terms of hosting the Emergency Briefing film, it was agreed that this might be better done as a cooperative event between communities and take place in Llanboidy. Cllr Phillips will liaise further with Llanboidy community council to see if there might be interest.
- 5.3. Review of:
 - 5.3.1. **The Asset Register** – this was considered and approved in its current form. Noting that the to be purchased laptop would need to be added.
 - 5.3.2. **The training plan** – this plan already recorded the training undertaken and would be updated to include the Safeguarding training.
 - 5.3.3. **The annual Report** – the proposed update was approved.
 - 5.3.4. **Policy for Mandatory Payments** – approved in its current form.
- 5.4. **Consideration of insurance position** – due for renewal on 31 October 20-26 before next meeting. The clerk reported that the current insurers Zurich had requested at £300 as the council's precept had gone over £10k this year. The market remained very limited for the small councils with Zurich providing adequate cover at the best price. Members **RESOLVED** that the insurance be renewed for a further year.
- 5.5. **First consideration of potential budget requirements** for next financial year. – it was agreed that it was very difficult to establish what the budget demands might be for next year due to uncertainties around spending on the Bryn Chapel Hall and the park and taking into account the provision of a bus shelter. A draft budget would be drawn up for the November meeting taking all these factors into account as best possible.
- 5.6. **Attendance at Remembrance Sunday 2026** and donation for wreath – Cllr Murphy kindly confirmed that he would attend the event in St Clears. The donation for the wreath was approved.
- 5.7. **Consideration of proposal to downgrade Ffynnongain Level Crossing** – it was noted that the proposal was due to the number of near misses that had occurred and the level of danger to life. A footpath crossing would remain in place but no bridge. A copy of the letter

sent to those houses in the vicinity of the crossing was noted and it was agreed would be attached to the minutes.

6. **County Councillor's Report** - the only additional matter to those already discussed was to note that roadworks were currently proceeding from the Caerlleon crossroads toward Meidrim introducing full fibre.
7. **Clerk's Report and correspondence not otherwise on the agenda** – the clerk confirmed her intention to hand in her notice. The post of clerk would be readvertised. Interview/s could take place immediately before the November meeting. If an appointment was made, steps would be considered to ensure a smooth transition with all support given.
8. **Planning matters** – no matters
9. **Finance and Payments (Contractual and invoiced).**
 - 9.1. **Budget monitoring** – Current balances at 1 September 2026 - to take into account payment of clerk's wages July and August and receipt of 2nd tranche of precept in the sum of £3574); current account £7584.96 and instant access savings £5465.29. Members noted the figures provided. It was noted that of the items of anticipated expenditure, most of these had not proceeded to date, making future budgeting more difficult.
 - 9.2. **Annual Pay Settlement 2026 to 2027** – updated pay scales for employees and consideration of prospective back pay for clerk. The clerk had calculated the back pay due under this annual pay settlement and created an explanatory note. Members agreed that this be added to her salary payment at month end.
 - 9.3. **Confirmation of** clerk's wages monthly and HMRC end July and August 2026. Members noted payment of the clerk in line with contractual obligations.
 - 9.4. **Payments authorised:**
 - **Hall hire** for Community Council meeting September 2026 £20 – plus a further £10 for the hire of the hall for the training that had taken place at 6pm.
 - **The Insurance Premium payment** of £300 in line with discussion at paragraph 5.3
 - **The payment/donation for wreath** in the sum of £25 for St Clears Remembrance Sunday ceremony.
 - **Addition of back pay** to the clerk's salary payment due end of September.
 - That the clerk proceed with purchase of a lap top of a suitable type, the figure for payment to be authorized at the bank in the usual manner and the final figure to be minuted at the November meeting
10. Date of next meeting – 10 November 2026

Meeting closed at 21.00



Ref No: SWM2 254m 29ch
10/08/2026

128039/38800/1/75

Railway Neighbour

Llangynin
St. Clears
CARMARTHEN



Community Relations
St Patricks House
17 Penarth Road
Cardiff
CF10 5ZA

Helpline (24/7): 03457 11 41 41

Dear neighbour,

Proposal to downgrade Ffynnongain Level Crossing, St Clears

We are getting in touch on our proposal to downgrade the public road level crossing known as Ffynnongain in St Clears from a public road crossing to a public footpath crossing. This change would remove vehicular access rights at the location.

Ffynnongain level crossing is currently equipped with Miniature Stop Lights (MSL) which are red/green light warning system that instruct users to cross quickly when green light shows. Under current arrangements, road users are required to manually open and close the gates on both sides of the railway. This means each use requires a user to traverse the crossing five times to open and close the gates in addition to crossing with a vehicle. Each traverse introduces an increased risk of interaction between trains, vehicles and pedestrians, all of which must be undertaken within the safe period indicated by the green light.

The level crossing has experienced the following recorded safety incidents with a possibility of others occurring that were not witnessed or recorded.

- 3 collisions (2007, 2013, 2015)
- 9 near misses since 2009 (4 in 2025)
- 27 incidents in total since July 2022 (11 incidents between January and October 2025)

Following a near miss at the crossing on 13 October 2025, the level crossing has been closed to all vehicles, under a Temporary Traffic Regulation Order from Carmarthenshire County Council. In considering the long-term safety of all users, we are proposing to formally remove vehicular rights at this location. Alternative routes for vehicles are available with two B roads available to the east and West of the crossing and can be seen on the next page.

The risks associated with the current layout, the complexity of the existing technology, and the challenges in implementing further engineering controls at this site, we consider the proposed downgrade as the most effective long-term solution to keep everyone safe.

Our Digital Lineside Notification services is now available.
Please sign up to start receiving notification by scanning the QR code or visiting the link:
<https://www.networkrail.co.uk/sign-up/>



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We welcome your views on this proposal and if you would like to discuss this further or need more information please do get in touch with us.

There are several ways to contact us, by calling our dedicated 24-hour National Helpline on 03457 11 41 41, visiting www.networkrail.co.uk/contactus or emailing us on CRWales@networkrail.co.uk . Please share any of your views with us before Friday 11 September.

Map of the proposed diversion.



Western diversionary route with an estimated travel time of 6-7 minutes



Eastern diversionary with an estimated travel time of 4-5 minutes

Yours faithfully,

Community Relations

Community Relations
Network Rail Wales and Borders

Our Digital Lineside Notification services is now available.
Please sign up to start receiving notification by scanning the QR code or visiting the link:
<https://www.networkrail.co.uk/sign-up/>



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