

**Minutes of the meeting of the Annual Meeting of Llangynin Community Council
Bryn Chapel Hall, Llangynin
Tuesday 13 May 2025 – 7pm**

Present :

Councillors Philip Morgan, Les Murphy, Caroline Jones, Rhydian Davies, Brickchand Ramruttun and County Councillor Dorian Phillips.

In the Chair - Councillor Rhydian Davies

1. **Apologies for Absence** – Cllr George Bulford, who had recently had surgery. Members hoped for his speedy recovery.
2. **To receive the Chairman’s report for the 23-24 civic year**

The Chairman thanked the clerk for doing all the hard work and sorting everything. He went on to provide a summary of the achievements of the last year. The council:

- Made various donations including to the Eisteddfod, County Council Christmas toy box appeal, Air Ambulance and Cardi Bach;
- continued to press for progress with acquisition of the park;
- monitored Go Safe attending the village – and he noted that speeding generally really did appear have reduced;
- had covered the cost of the Defibrillator being updated;
- raised a query about installing a Bus shelter; and
- started discussion re some sort of flyer for a buddy scheme or point of contact scheme

He then looked forward to the upcoming year and expressed a hope that the council would complete on the acquisition of the park and then look for grants/funding for equipment for the park and send questionnaire out for user responses. The council would work to keeping the County Council on board to further help reduce the speeding; work with the Bryn Hall to support it in any way the council can and the council needed to find a new councillor as there remains a vacant post.

3. **To elect a Chair for Council for the 2026-27 civic year.**

Cllr Murphy proposed that Cllr Ramruttun be appointed Chair for civic year 2026-27 and was seconded by Cllr Morgan. **RESOLVED** unanimously that Cllr Brickchand Ramruttun be elected as Chair for the year and he signed a Declaration of Acceptance of Office.

4. **To elect a Vice Chair for the 2021/22 Civic Year.**

Cllr Davies proposed that Cllr Caroline Jones be re-appointed vice chair for a further year (civic year 2026-27) and was seconded by Cllr Ramruttun. **RESOLVED** unanimously that Cllr Caroline Jones be elected as Vice Chair for the year.

5. **To receive a report on the Council’s financial position for the year ending 31 March 2022 and to approve the paperwork for the external audit.**

The Clerk provided a year-end financial report to the Council comparing income, expenditure and bank balances for 31 March 2025 with 31 March 2026. **RESOLVED** that Council accept the report. The Clerk also provided Council with a completed copy of the Accounting Statements to be returned to the external auditor and went through the Annual Governance Statement with

Council. **RESOLVED** that Council approve the Annual Return and that the form be signed by the Clerk/RFO and the Chair of Council.

The members considered the Internal Audit report. The checks had been completed and the Internal Auditor had made a few recommendations which the clerk went through with members. Of the recommendations made, one had in fact already been implemented in January 2025 and the clerk suggested that there be a re-labelling of the relevant document to make matters clearer. **RESOLVED** that the Internal Audit Report for 2025-26 be accepted by Council.

6. To consider the standing orders.

Members noted that the council had already adopted the up to date standing orders. The clerk noted that a minor amendment was needed in relation to the specified conduct of the Annual Meeting – as the community council had no committees and approved the annual meeting minutes at the next meeting whilst memories were fresh. As such 5 j(ii) to (viii) should be retained but adjusted to reflect the proper procedure in place. **RESOLVED** that the Standing Orders were retained and approved by the council and that those amendments were made and approved.

7. To consider the Financial Regulations.

Members noted that the council had adopted the most up to date Financial Regulations which had been amended and re-adopted. **RESOLVED** that the Financial Regulations be formally re-labeled Financial Regulations 2025 for clarity and that they were retained and approved by the council.

8. To consider the Code of Conduct.

Members noted that the council had already adopted the Code of Conduct in place. **RESOLVED** that the Code of Conduct remained approved.

9. To appoint representatives on the various outside bodies

RESOLVED that members would engage outside bodies on an ad-hoc basis according to availability.

10. To confirm dates of the remaining meetings of Council for the 2025/26 civic year

Dates for the year are confirmed as follows:

- 14 July 26 – 7pm
- 8 September 26 – 7pm
- 10 November 26 – 7pm
- 12 January 27 – 7pm
- 9 March 27 – 7pm
- 11 May 27 – 7pm (annual meeting and normal meeting)

11. Any other matters appertaining to the Annual Meeting.

The clerk suggested that a review be made of all policies in place other than those listed above, with a view to identifying any gaps and bringing all existing policies up to date. **RESOLVED** that this be done over the course of the year so that the exercise be spread across the various meetings.

Meeting terminated at 19.25