

**Minutes of the meeting of Llangynin Community Council held
at the Bryn Chapel Hall
on
14 November 2023 7pm**

Present: Councillors Alison Wells, Phillip Morgan, Caroline Jones, County Councillor Dorian Phillips.

In the Chair - Councillor Phillip Morgan

1. Apologies for Absence

Cllr L Murphy (who would have attended but for IT issues precluding the clerk's log in to Zoom); Cllr Davies.

2. Declarations of Interest

Cllr Jones in respect of all and any matters concerning the Bryn Chapel Hall, of which she is a trustee.

3. Minutes of the meeting of 12 September 2023

Noting that the clerk had corrected two minor typographical errors in the draft, it was **RESOLVED** that minutes of the meeting of the Council held on 18 July 2023 were approved and were signed as correct record. Proposed by Cllr Wells and seconded by Cllr Jones.

4. County Councillor's Report

- 4.1. Cllr Phillips confirmed that any roadside hedges not yet cut would be unlikely to be so, due to some issues with the contractors this year. This will leave some areas with growth still on over winter.
- 4.2. The owners of Glannant Cottage were seeking improvement to the road surface in that area together with a Give Way sign on the turn towards St Clears, due to problems seen with cars not stopping/checking etc.
- 4.3. Cllr Phillips asked about the operation of the new 20mph in the village. Members noted that, with some notable exceptions, vehicles were generally driving more slowly through the village and that the new speed limit had improved things.
- 4.4. Penback Farm, Llanboidy – a meeting had taken place with the new owners of the land. Representations had been made concerning the use of the land. A letter had been received from the owners in the light of that meeting which it was reported indicated that their position concerning land use had not changed at all.

5. Existing business:

- 5.1. **OpenReach pole in the middle of the pavement, signage for the park and for bend in road by New House Garage** – County Cllr Phillips will try to secure a site visit from M Jacobs in respect of the signage and camber on the bend by New House Garage. It was agreed by the members that the crossing could do with paint on the road and signage in addition to signage for the Park. Cllr Phillips will follow up with the County Council alongside the issue dropping the pavement by the pole.
- 5.2. **Consideration of draft outline Action plan/Forward plan and future budget setting** – incorporating Bryn Chapel grant funding update/consideration.
- 5.3. **Matter of wider consultation and participation** – website use and further activity/development.

6. New Business

6.1. Llangynin Park – future and finance

Matters **5.2, 5.3 and 6.1** were discussed together – the matters overlapping with each other. Cllr Jones, withdrew from the meeting in respect of all discussion relating to financial support for the Bryn Chapel. It being noted that in relation to those matters, the meeting was inquorate.

In respect of those matters where Cllr Jones had declared an interest, the members present wished to note:

- That during this financial year, financial support for the Bryn chapel in the form of a grant for additional (top up) roof insulation and new efficient heaters should be addressed as soon as feasible. Such support corresponded with the priorities expressed by the Bryn Committee. Whilst estimates for the potential costs were known, these could now be fine tuned to take forwards. It was felt that an extraordinary meeting could take place in December to consider the financial aspects in detail.
- That the suggestion made by two residents in the village to run a coffee/tea/cake event in the Bryn Chapel Hall every other week should be supported as a valuable community exercise. Members expressed their enthusiasm for the idea and their thanks to those who had made the offer for volunteering their time and energy on this. Clerk to liaise with the residents to get clearer figures and a potential first event date, with a view to formalizing support at an extraordinary meeting in December, if at all possible.

In respect of the other elements of the discussion it was agreed that

- the members present would take steps to consider how to make the website better used and to promote it (the proposed coffee morning being a perfect example). Members agreed with the views of Cllr Davies (which had been provided by email and reported to the members by the clerk) in relation to the preparation of a flyer and providing news items and photographs for the site.
- Given that the clerk was to produce a draft budget in January from which any precept request might be derived, it was again thought sensible that the extraordinary meeting in December should take place.

Further it was noted that:

- Llangynin Park Trustees were currently in discussion with the Entertainments Committee with a view to finalising the terms of a proposal to the Community Council to take a transfer of legal title of the park. The details of that proposal were not yet known to the Community Council, save that it was likely to include the Community Council entering into a Deed of Dedication with “Fields In Trust” (<https://www.fieldsintrust.org>). A Deed of Dedication was not costly but gave additional protection to the land to remain as a park in perpetuity.
- If the proposal was forthcoming, this would have a significant impact upon the budgeting plans for the forthcoming year. The Members wished to record their desire to secure estimates for the likely transfer costs (together with any immediate maintenance costs) as soon as feasible to allow for accurate budget planning at the January meeting.

7. Correspondence not otherwise on the agenda and clerk’s update:

- ### 7.1. Attendance at wreath laying on Remembrance Sunday
- the clerk confirmed that she had joined the parade from St Clears Church to the memorial and the wreath laying event on behalf of the Community Council.

7.2. Welsh Air Ambulance - annual donation application to be considered in January. Members noted that WAA Financial Report and Account is available.

8. **Planning matters** – no outstanding applications. The community council had responded to the consultation in respect of PL/06471. No objection raised to the plans. The community council had expressed a view, without targeting this application specifically, that the space for parking should be considered by the planners, given that the council was keen to encourage that the pavements through the village be left clear for pedestrian use and the safety of all.

9. Finance and Payments (Contractual and invoiced).

9.1. **Budget monitoring.** The members reviewed the current budget monitoring spreadsheet, noting the level of funds allocated for spending and current reserves. Bank balances as at 31 October 2023 £6,264.67 current account and £5109.02 savings account (bank statement) – both noted.

9.2. **Insurance** – the members noted that renewal of the insurance had taken place. The process had been set out in para 7.4 of minutes of 12 September 2023 and those tasks had been undertaken by the clerk. It was noted that Arthur J Gallagher had declined to quote as it was unable to compete with the two other quotes obtained. As such renewal had been with Zurich. Upon confirming the intention to renew the invoice stated it was to be paid before renewal date. The members confirmed that they had agreed that it be paid, such payment being sent from the bank on 20 October 2023.

9.3. **Confirmation of wreath payment** – the clerk reported that the wreath had had to be paid by cheque at the request of the British Legion. The members with bank authority had signed the cheque. The cheque was 001 (ie the first cheque of the Unity account) and had cleared on 25 October 2023.

9.4. **Confirmation of payment of clerk's wages** monthly (and HMRC) at each month end September and October 2023. This was noted by members.

9.5. **Local Government Services Pay Agreement 2023/2024** applicable from 1 April 2023. Backpay to clerk in accordance with contract terms – to be paid with November wages. This was noted by members. The clerk will calculate the sums due as back pay alongside November's wages.

9.6. **Clerk's membership of SLCC** -provides support, training, information sheets. Annual renewal fee of £139 split 50:50 therefore £69.50. This was approved and clerk to set the payment up at the bank.

10. **Date of next normal meeting** - Tuesday 9 January 2024. An extraordinary meeting to be organized in December.

Meeting closed 20.59