

**Minutes of the meeting of the Meeting of Llangynin Community Council
Bryn Chapel Hall, Llangynin
Tuesday 13 January 2026 – 7pm**

Present : Councillors Les Murphy, Caroline Jones, Phillip Morgan, George Bulford and Brickchand Ramruttun.

In the Chair - Councillor Caroline Jones

1. **Apologies for Absence** – Cllr R Davies and County Councillor Phillips
2. **Declarations of Interest** - Cllr Jones declaring a personal interest in respect of all and any matters concerning the Bryn Chapel Hall (of which she is a trustee). No prejudicial interest. Cllr Les Murphy declaring a personal interest in respect of any discussion relating to potential grant support to the 60+ Group of which he is this year's Chairman.
3. **Minutes of the meeting 11 November 2025**

It was **RESOLVED** that minutes of the meeting of the council held on 11 November 2025 be approved and signed as correct record. Proposed by Cllr Ramruttun and seconded by Cllr Murphy.

4. **Existing business:**

- 4.1. **Llangynin Park** – The clerk reported that JCT solicitors had been on touch due to receipt of responses to enquiries raised of the sellers. However, given that it was unclear how far discussions had progressed between the sellers and CCC in respect of the land and access to the land surrounding the septic tank, the community council was unable to progress. The clerk indicated that she had sought an updated cost estimate but it seems unlikely that any interim invoice would be sent and that costs incurred would be invoiced in the next financial year. As to the members' meeting in the park on 16 November, a list of potential spend had been drawn up – most of which was predicated on land ownership in due course. However, some items might be considered on a grant basis to improve the space in any event and that would be further discussed within the final budget discussion further along on the agenda.
- 4.2. **traffic damage, village signs, speeding and road safety** – The members noted that there were certain drivers that continued to drive through the village at high speed but generally many were reducing their speed. The clerk reported that she had received an email saying that a notice that she had reported as defective was mended. No member or the clerk could identify what had been fixed – the speed indicator sign at the south end of the village was still not working and the village signs were not fixed. Clerk to email GoSafe to try to secure their up to date data for the village.
- 4.3. **Next steps for the Bryn Hall grant application proceeding in upcoming financial year** – This is currently on hold although members agreed generally that the acoustics could really do with improvement. Getting those assessed properly and installing effective sound dampening would be a significant investment of time and funds. Consideration would be given to interim enhancements to the hall.
- 4.4. **Discussion of action plan for financial year 2026/27:** the members approached the draft budget sums on a line by line basis. Given the uncertainties around the park and future investment, the members agreed that spending plans were harder to make. The amount of the current sums in the bank (both accounts) were considered. Sums to cover the anticipated legal costs and increased insurance had been retained and could be brought forward. The members agreed the budget in the form annexed. The matter of the recently raised issue of some sort of visiting/neighbour scheme, a leaflet will be designed but the cost would be limited and was felt to be incorporated within the budget. It was recognized that there were still two months until the year end which might create some discrepancy between anticipated and actual spend. Taking into account anticipated reserves and the budget, the required precept was £10,722 - see item 9.3 below.

5. New Business.

- 5.1. **Consideration of the matter of appointing an Internal Auditor;** the clerk reported that as Rosemarie Phillips wished to stand down as internal auditor she had contacted Sue Lilly. If acceptable to the members, she would be appointed and send an engagement letter, her fee being estimated at £50. Members RESOLVED that the clerk take this forward and secure the appointment of Ms Lilly.
- 5.2. **To consider requests for donations for the benefit of the community -** various requests for donations were considered. The members noted that a donation had already been made to the Eisteddfod and to the local Toy Box appeal. It was concluded that this year there would be a donation of £100 to Air Ambulance Wales and to Y Cardi Bach of £100. See item 9.5.6 below.
- 5.3. **Matter of recent flooding at Bont Goch** – the river and the bridge were right on the border of the community. The matter of the flooding, which appeared to be caused/exacerbated by fallen trees being washed downstream and then getting stuck at the bridge, was discussed. Clerk to contact St Clears clerk to see how St Clears TC had generally approached the issue. Also clerk to identify who within CCC might address the issue. It was acknowledged that it was expensive work to remove trees and it may take a while to establish the correct reporting line.

6. County Councillor's Report – n/a

7. Clerk's Report and correspondence not otherwise on the agenda -

- 7.1. SLCC Civility and Respect Pledge: the clerk explained that she had received correspondence from CCC asking that council's sign up but that she had not previously raised this with the members as all the council's meetings were conducted with extreme courtesy and collaboration. She wished to reply to CCC on that basis. Members were happy that she did so. The pledge could be added to the May agenda but initial member comments were that such a pledge was unnecessary in this council at this time;
- 7.2. detailed audit this year: the clerk noted that preparation for the detailed audit was time consuming even with a small council and requested that the members be aware of the input time required.
- 7.3. Wales Regional Energy Strategic Plans – consultation on methodology. The current consultation is to ensure that there is a consistent method used for each plan in place across Great Britain. Whilst this may not be of interest the underlying strategic plan will have a significant impact upon local energy infrastructure (including new home building and economic growth plans). This is one to keep an eye on going forward.
- 7.4. Clerk attended the bid writing course provided by CAVS – and is now better able to contribute to the drafting of any applications for grant funding going forwards.
- 7.5. Correspondence from member of the public re condition of C2001- the members discussed the matter of the correspondence; which was a matter regularly raised with the county councillor. It was understood that there will little prospect of reclassifying the road – or that such action would itself improve the road surface. Whilst it was acknowledged that the road condition was deteriorating (including significantly at the edges) due to the size of the vehicles using the road, essentially, it was going to be necessary to keep identifying potholes or other areas requiring repair. The clerk to prepare a written response to the correspondence.

8. Planning matters – none.

9. Finance and Payments (Contractual and invoiced).

- 9.1. **Budget monitoring** – a review of the potential spend to year end had been made as part of the budget setting exercise. There are some unknowns eg whether the County Council will distribute its invoice for the lighting charges before year end but generally speaking either the sums will be spent this year or be paid promptly in next year.
- 9.2. **Current Bank balances** were formally noted: current account £7315.48 as at 2 January 2026, taking into account receipt of final tranche of precept funds for year 25-26. Instant access

savings account as at 31 December 2025 £5410.94 (credit interest on 31 December 2025 of £29.66).

9.3. **Formal completion of precept request for 2026-2027.** The acting Chair signed the precept form.

9.4. **Confirmation of payments made:**

- Confirmation of payment of clerk's wages monthly for November and December 2025.
- Cheque for the wreath cleared on 18 December 2025.

1.2. **The following payments were authorised:**

- Hall hire for Community Council meeting January 2-26 - £20
- SLCC membership for 1 December 2025 to 30 November 2026 in the sum invoiced of £110;
- W3 Web Designs Limited – It was noted that W3 had said to not pay this invoice currently (Invoice 2946 £110) as they were checking the amount due (in line with the query raised by the clerk. It was agreed by all that once the figure for the year's subscription to Microsoft 365 had been determined and confirmed that the clerk should set up the sum for prompt payment and the figure could be confirmed at the next meeting. It was clear that a payment was due so upon receipt of a correct invoice then this should be paid.
- W3 Web Designs Limited – invoice for £149 for domain name and hosting which will be generated in February. It was agreed that this sum would be due so upon receipt of invoice clerk to set up the sum for prompt payment.
- Carmarthenshire County Council – Annual charge for LED lanterns £208.50
- Donations of £100 to Air Ambulance Wales and £100 to Y Cardi Bach.

10. **Date of next meeting** – 10 March 2026

Meeting closed: 20.55

Expenditure	for 26-27	
Employee Costs		
	Clerk	4300
	Expenses for clerk	
Service Costs		
	Footway Lighting	500
	LED lights repayment	210
	Insurance	700
	Printing/postage/office materials	100
	Website - domain name and hosting	150
	Contractual Bank Charges	72
	Equipment including online	90
	Hall rental costs	120
Member costs		
	Training	150
	Mandatory payments	1092
Services and Subscriptions		
	Internal Audit Fees	50
	External Audit Fees - 25-26 year	500
	One Voice Wales	60
	SLCC	130
	ICO	50
Grants and Donations		
	Wreath	30

	Other donations/grants	1400
Community Services		
	Street Furniture	0
	safety measures/purchase of equipment - Park	2000
	Acquisition of Park - to completion	3400
	Bryn chapel hall	700
Total Expenditure		15804
Income		

	Bank Interest	120
	VAT reclaimed	16
Total Income		136
Use of Reserves		
	General Reserves	3500
	Earmarked Reserves - unspent sums on Park improvements which were earmarked for this purpose, sums for legal fees anticipated but not yet invoiced. Budgetted sums for Bryn investment - unspent due to uncertainty over park.	3650
	Other monies brought forward as unspent but budgetted for.	1296
Total Sums anticipated year end		8446
Budget Requirement		10722