

**Minutes of the meeting of the Annual Meeting of Llangynin Community Council
Bryn Chapel Hall, Llangynin
Tuesday 14 May 2024**

Present :

Councillors Philip Morgan, Alison Wells, Les Murphy , Caroline Jones, Rhydian Davies and County Councillor Dorian Phillips.

In the Chair - Councillor Phillip Morgan

1. Apologies for Absence and resignations - none

2. To receive the Chairman's report for the 23-24 civic year

The Chairman identified six areas that he wished to highlight – some of which will be under discussion in the normal meeting later.

- That in the last year there had been improvements made to the Bryn Hall with new, more energy efficient heating and lighting. This had been made possible by a grant from the community council and it was hoped this was a positive for the council's standing in the community.
- That there was a proposed purchase of the village park by the community council. This was in early stages, but should see progress over the next months.
- The 20mph scheme had been rolled out across Wales – and, of course, in the village. This scheme was now subject to review with widespread consultation.
- A big issue for the community is speeding and damage done to the roads and verges by large vehicles. The community council had written to the county council and GoSafe, but the matter would require perseverance to secure the authorities input.
- Just outside the immediate community there was the wider issue of the purchase of two very local farms for tree planting.
- During the last year a monthly coffee morning had been established, supported by community council funding. Although April had not been well attended (and further mornings are postponed for the summer), those in February and March were very well attended.

3. To elect a Chair for Council for the 2021/22 civic year.

Cllr Murphy proposed that Cllr Rhydian Davies be appointed Chair for civic year 2024/25 and was seconded by Cllr Morgan. **RESOLVED** that Cllr Rhydian Davies be elected as Chair for the year and he signed a Declaration of Acceptance of Office.

4. To elect a Vice Chair for the 2021/22 Civic Year.

Cllr Morgan proposed that Cllr Caroline Jones be appointed vice chair for the 2024/25 Civic Year was seconded by Cllr Wells. **RESOLVED** that Cllr Caroline Jones be elected as Vice Chair for the year.

5. To receive a report on the Council's financial position for the year ending 31 March 2022 and to approve the paperwork for the external audit.

The Clerk provided a year-end financial report to the Council comparing income, expenditure and bank balances for 31 March 2023 with 31 March 2024. **RESOLVED** that Council accept the report. The Clerk also provided Council with a completed copy of the Accounting Statements to be returned to the external auditor and went through the Annual Governance

Statement with Council. **RESOLVED** that Council approve the Annual Return and the form be signed by the Clerk/RFO and the Chair of Council.

Internal Audit report. The checks had been completed and the Internal Auditor had stated that she had *“conducted an audit of the accounts and have concluded that they are accurate, with the balance sheet corresponding with the bank statement. All incoming and outgoing payments have been recorded precisely in the minutes and all invoices and receipts have been filed correctly. The Variation Details which provided an overview of the percentage changes and reasons for those variations, have been examined and found to be satisfactory. I am happy to report that there are no issues to be raised as all procedures have been followed correctly”*. The internal auditor had recommended that a Cloud Service be used for added security. **RESOLVED** that the Internal Audit Report for 2023/24 be accepted by Council. The members also agreed that the matter of securing a Cloud Service be taken forwards during the course of the year.

6. To consider the standing orders.

Members noted that the council had adopted the new model standing orders in July 2023 (minute 8.1 of the minutes of July 2023). **RESOLVED** that the Standing Orders be approved by the council.

7. To consider the Financial Regulations.

The clerk noted that NALC had issued new updated Financial Regulations which were coming into force in England. OVW had advised that Wales would see an updated version issued over the next months but it was not yet available. **RESOLVED** that the Financial Regulations be approved by the council and the matter would come back for further consideration at a normal meeting at the point when a new version was issued.

8. To revise the Code of Conduct.

RESOLVED that the Code of Conduct was approved by the council.

9. To appoint representatives on the various outside bodies

RESOLVED that the details of the Chair and Vice Chair would be passed to One Voice Wales as Council representatives and representatives on other outside bodies would continue on an ad-hoc basis according to availability.

10. To confirm dates of the meetings of Council for the 2023/24 civic year

Dates for the year are confirmed as follows:

9 July 24– 7pm

10 September 24– 7pm

12 November 24 – 7pm

14 January 25 – 7pm

11 March 25 – 7pm

13 May 25 – 7pm (annual meeting and normal meeting)

11. Any other matters appertaining to the Annual Meeting.

No other matters were raised.

Meeting terminated at 19.22pm