

**Minutes of the meeting of the Annual Meeting of Llangynin Community Council
Bryn Chapel Hall, Llangynin
Tuesday 10 May 2022 at 7.00pm**

Post election: Declarations of acceptance of office signed.

Present :

Councillors Tony Ashcroft, Philip Morgan, Alison Wells, Mat Tebbutt and County Councillor Dorian Phillips.

In the Chair - Councillor Tony Ashcroft

1. Apologies for Absence.

None

2. To receive the Chairman's report for the 21-22 civic year

Cllr Ashcroft noted that this year has seen the departure of several people involved with the Community Council, Emma Smith (Clerk), Ellen Durrell (Councillor) and Pam Windsor (Councillor). He expressed on behalf of the council thanks to them for their long contribution to the Community Council. During the last 12 months the council has welcomed Rachel Barber (Clerk) and Mat Tebbutt (Councillor). As with 2019/20 the year has been influenced by Covid-19 and Council meetings have largely been conducted via video links. The council looks forward to future meetings taking place in the Bryn for those wishing to attend in that way. There are several things to mention in this year's report where progress has been made and in no particular order they are:

- Bank account - the council has opened an online bank account, which hopefully will make financial transactions easier to administer.
- Speeding in the village - with particular thanks to the Clerk and County Councillor Dorian Phillips there has been real progress engaging with Carmarthen County Council to begin to address the perennial problem.
- Council website - so that the council can comply with its statutory obligations and in an effort to engage more extensively with the local community, a working party has been set up to update the website. The development work has started and will continue during this civic year, to go live as soon as possible.
- Compliance - over the past year there have been several areas where Community Councils have had to review and update themselves in line with changing regulations in Finance, Audit, Code of Conduct. Thanks goes to the clerk for keeping abreast of changes and updating us accordingly.
- Precept - this year the LCC made a precept request which shows some ambition to secure increased funds to allow the LCC to contribute more substantially to the current needs of the community.
- Community Engagement - as part of the website update LCC is endeavouring to raise awareness of the Councils existence and role to the wider community with a view to encouraging participation in meetings and events. A summer get together has been mooted for the community to meet the Council.

Cllr Ashcroft remarked that he looked forward to the seeing the planned changes implemented and working with new Chair and Vice Chair in the coming year.

3. To elect a Chair for Council for the 2021/22 civic year.

Cllr Tebbutt proposed that Councillor Phillip Morgan be appointed Chair for the civic year 2022/23 and was seconded by Cllr Wells. **RESOLVED that Cllr Phillip Morgan be elected as Chair for the year.**

4. To elect a Vice Chair for the 2021/22 Civic Year.

Cllr Philip Morgan proposed that Cllr Alison Wells be appointed vice chair for the 2022/23 Civic Year and was seconded by Cllr Mat Tebbutt. **RESOLVED that Cllr Alison Wells be elected as Vice Chair for the year.**

5. To receive a report on the Council's financial position for the year ending 31 March 2022 and to approve the paperwork for the external audit.

The Clerk provided a year-end financial report to the Council comparing income, expenditure and bank balances for 31 March 2022 with 31 March 2021. **RESOLVED that Council accept the report.** The Clerk also provided Council with a completed copy of the Accounting Statements to be returned to the external auditor and went through the Annual Governance Statement with Council to receive their response to the questions. **RESOLVED that Council approve the Annual Return and the form be signed by the Clerk/RFO and the Chair of Council.**

Internal Audit report. The checks had been completed and the Internal Auditor was content that proper procedures and controls were in place. There were no issues for the attention of Council. **RESOLVED that the Internal Audit Report for 2021/22 be accepted by Council.**

6. To appoint the Internal Auditor for 2021/22.

It is not currently known whether Mr E W Evans intends to continue providing his services as internal auditor. **RESOLVED that the matter be deferred pending further enquiries of Mr Evans.**

7. To consider the standing orders.

Council reviewed the updated standing orders with the proposed minor modifications to certain non-mandatory paragraphs. **RESOLVED that the Standing Orders be approved by council.**

8. To consider the Financial Regulations.

RESOLVED that current model financial regulations 2019 for Wales be adopted and approved by the council.

9. To revise the Code of Conduct.

RESOLVED that the Code of Conduct version (01 04 16) be adopted and approved by council.

10. To appoint representatives on the various outside bodies

RESOLVED that the details of the Chair and Vice Chair would be passed to One Voice Wales as Council representatives and representatives on other outside bodies would continue on an ad-hoc basis according to availability.

11. To confirm dates of the meetings of Council for the 2020/21 civic year

Dates for the year are confirmed as follows:

12 July – 7pm

13 September – 7pm

8 November – 7pm

10 January – 7pm

14 March – 7pm

9 May – 7pm (annual meeting and normal meeting)

12. Any other matters appertaining to the Annual Meeting.

No other matters were raised.

Meeting terminated at 19.27pm