

**Minutes of the meeting of the Meeting of Llangynin Community Council
Bryn Chapel Hall, Llangynin
Tuesday 14 July 2026 – 6pm**

Present : Councillors Les Murphy, Caroline Jones, Phillip Morgan, Brickchand Ramruttun, Rhydian Davies, George Bulford, County Councillor Dorian Phillips

In the Chair - Councillor Brickchand Ramruttun

Attendance by a member of the public in relation to item 4.5 of the agenda

1. **Apologies for Absence** – Cllr Davies offered apologies for slightly late arrival.
2. **Declarations of Interest** - Cllr Jones declaring a personal interest in respect of all and any matters concerning the Bryn Chapel Hall (of which she is a trustee and the Chairman) and in particular item 4.5 of the agenda. Cllr Les Murphy declaring a personal interest in respect of any discussion relating to 60+ Group of which he is the Chairman and in particular item 5.2 of the agenda.
3. **Minutes of the annual and normal meetings held on 12 May 2026**

It was **RESOLVED** that minutes of both the meetings of the council held on 12 May 2026 be approved and signed as correct record. Proposed by Cllr Morgan and seconded by Cllr Jones.

With the agreement of the Chairman, item 4.5 of the agenda was brought forward to be discussed due to the arrival of the Secretary of the Bryn Chapel Hall.

Cllr Caroline Jones taking no part in the discussion.

4.5 – Consideration of Urgent request for financial support by Bryn Chapel Hall – having considered an alternative quote from a local provider, the Bryn hall was going with that – the provider having agreed to hold the price pending the grant being approved (or otherwise). The total anticipated cost was £8309 inclusive of VAT. A grant application for the majority of the costs had been submitted on 22 June. It was anticipated that the outcome would be known in 2 months of submission. The members agreed that in the event that the grant proceeded on a timescale that did not suit the normal meetings of the council, an extraordinary meeting might be held.

Secretary of the Bryn Hall then leaving the meeting

4. Existing business:

- 4.1. **Llangynin Park** – The clerk confirmed she had heard nothing further. County Councillor Phillips reported that the council were currently chasing the outcome of the survey that took place on 29 June 2026 so that they could proceed.
- 4.2. **traffic damage, village signs, speeding and road safety** – The speed notification sign at the south of the village was still not working. Cllr Phillips confirmed that he had raised it several times but had secured no response. GoSafe had been in attendance fairly regularly. The issue of there being only the national speed limit on the stretch of road by New House Garage/BlaenYCoed was discussed. There are several houses there including those of Cllr Ramruttun and Cllr Jones. It was acknowledged that there had been several accidents there and that traffic passing at speed was very noisy. Members were in agreement that there ought to be some speed reduction for that area – which might also improve the safety of all on the bend by BlaenYCoed. It was **RESOLVED** that a letter would go from the community council seeking a speed survey by the County Council (with a copy to GoSafe).
- 4.3. **potential “buddy” or “point of contact” scheme in the community including community map** - Cllr Ramruttun had made some progress on securing some external guidance on how a scheme might be set up. There would need to be a clear protocol so that anyone involved could refer to it and feel supported. Cllr Ramruttun had experience in this field and was currently drafting it up for review. Training should be provided to any volunteer/councillor involved on safeguarding issues. There was discussion around who might provide such training and at what cost. Cllr Ramruttun agreed to make further enquiries with the County

Council and other known providers of such training. He further reported that OVW offer grants of up to £500 to support schemes of this nature. It was thought that such a grant might address the costs of a training event. The details of the grant to be further reviewed.

- 4.4. **Consideration of whether there is potential to acquire a bus stop shelter in the village.** –Cllr Phillips reported that he was still waiting for a date for the meeting so that location of a bus shelter might be discussed with the County Council.
- 4.5. See above.

5. New Business

- 5.1. **Summarising and recording the matter of missing minutes** – it had come to the attention of the clerk that the minutes of the community council were not complete. An online search had confirmed that those for the period to 1984 were at the county archives. She had the receipts and payments book covering the period 1984 to 2015 but none of the associated minutes, save those that were saved electronically by the clerk preceding the current clerk. It was considered by all members that what was known about this be recorded in the minutes. It was understood from the last clerk that there had been a box/boxes of minutes that had been stored at the house of John Lewis (now deceased). Mr Lewis' son had said that he had handed them to someone but he couldn't remember who. The boxes were no longer in the house and the minutes were missing. Cllr Jones had located some minutes at the Bryn for the years 2011 to 2013v(along with a photo album) and these would be added to the papers that remain.
- 5.2. **Application for grant by Llangynin 60+ group** to support costs of annual costs of hall hire at Bryn Chapel Hall and a contribution to costs of summer excursion. Cllr Murphy leaving the meeting. Members discussed the level of attendance and the importance of the group to community members. The grant sought would cover the costs of hall hire at the Bryn Hall each month together with a contribution to the costs of summer excursion. It was **RESOLVED** that the support sought was necessary and reasonable in amount. It was considered that as the buddy scheme progresses and advertised in the community, an additional flyer might be circulated with the planned talks for the 60+ group going forwards.Cllr Murphy rejoining the meeting.
- 5.3. Member of the **public correspondence about dog fouling** on no through road – members had considered the correspondence sent. There was discussion on how this could be tackled effectively. It was noted that dog fouling was also being seen on the footpath up to Eithin Forestry as well. A first effort at getting more cooperation from those dog owners who do not pick up would be to create small signs. It was understood that such an approach had been successful in Llanboidy and this would be used as a template.
- 5.4. Member of the **public correspondence about mending the baby swing** in the park. - Members noted that this remained a matter for the Entertainments committee but that all had hoped by now that the council would be in a better position to apply for a grant to refresh the equipment. Potential costings were considered of new baby seats, possibly chains and some angle irons. A figure of around £3-400 would cover the hard costs if volunteers assisted in the park to install. It would be a matter however for either the EC covering the cost or seeking grant funding from the council – and it required their input due to their insurance covering risk. It was agreed that this needed to be tackled one way or another swiftly and during the summer months. It was agreed that the clerk would contact the EC as well as updating the member of the public on where things stood. Members agreed that this too might need to be a matter for an extraordinary meeting.
- 5.5. **Consideration of purchase of a council owned lap top** for the use of the clerk – the clerk explained that this had not been anticipated, but it was the case that the HMRC software was not going to be supported by Mac going forwards. Buying a very standard laptop for the use of the clerk would mean that all access, documents and emails would be on equipment owned by the council. It was agreed that this would be useful and appropriate. It was thought that £400-500 would be ample to cover. Clerk to investigate costs and report to members.
6. **County Councillor's Report** - The only matter beyond those already discussed and minuted above was to report that there will be new recycling rules. A letter will be coming from the County Council to households in the next couple of months. The system would change to something more like that in Pembrokeshire which is now seeing the highest level of recycling in Wales.

County Cllr Phillips leaving the meeting.

7. **Clerk's Report and correspondence not otherwise on the agenda** – The clerk noted formally the Code of Conduct Online Training on 29 July at 2pm. This timing might not be suitable for all members but she would receive a link to a recording.
8. **Planning matters** – no matters
9. **Finance and Payments (Contractual and invoiced).**
 - 9.1. **Budget monitoring** – The members had reviewed and noted the current balances at 6 July 2026 (to take into account payment of clerk's wages end of June): current account £5344.29 and instant access savings £5465.29 (interest accruing on 30 June 2026 in the sum of 26.44). The budget monitoring spreadsheet contained notes which reflected the high level of uncertainty on the progress and timing of expenditure this year. It was making budgeting quite difficult. There were matters that were expected to proceed but then didn't - together with other matters that were not expected but where the community council needed to play a role.
 - 9.2. **Clerk's annual contractual wage** increase was considered and approved. It was further noted that this was the last increment under contract as of 1 June 2023. The clerk will provide members with a note of the hourly increase and the backpay for the month of June.
 - 9.3. **Confirmation of payments made** (ie those not authorised specifically at May meeting):
 - 9.3.1. Payment of clerk's wages monthly (and HMRC) end May and June 2026.
 - 9.3.2. ICO Direct Debit Payment taken 15 May 2026.
 - 9.4. **Payments discussed and authorised:**
 - 9.4.1. **Hall hire** for Community Council meeting July 2026 - £20.
 - 9.4.2. The sum of £400 to the 60+ group (once the bank details have been provided)
 - 9.4.3. **Audit Wales invoice** – Audit fees for 24/25 - £177.73
10. Date of next meeting – 8 September 2026

Meeting closed at 19.45